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**Pre-registration Trainee Pharmacists Specialist (PTPSG) Group  
Minutes of the meeting held on Wednesday 17<sup>th</sup> July 2013,  
50 Eastbourne Terrace, Paddington London**

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**Present:** A Kemp (Chair), Alison Littlewood (Secretary), Gill Shelton, Maria Christou, Jill McDonald, Samantha Hlambelo, Janet Gilbertson, Julie Sowter, Siobhan Burke-Adams, Andrea Hollister, Margaret Allen, Roisin O'Hare,

**Apologies:** Helen Badham, Helen Fawcett, Helen Middleton

**Invited: Lisa Gilbert, Sarah Purdy – declined**

**1. Minutes of meeting Thursday 2<sup>nd</sup> May 2013**

Amendments

Point 2.1 - clarification J Sowter has pulled together examples of core questions from those sent to her that could be categorised into four groups

Point 2.2 - clarification – the mapping document had been shared with the group for information; comments were not required as it had been sent to David Wright

Point 11- Revision. S Burke Adams commented that Trainee requirements to provide two 'Patient to trainee' feedback on empathy and communication post 26 weeks was proposed but had not been adopted.

Point 13 - amend restricting to *managing*.  
amend standards to *guidance*

**2. Matters arising**

**Point 2 Exit questionnaires/First destinations**

Item 2. J Sowter circulated a draft of the collated questions about influences on destination decisions with a proposal for its use. The list is based on questions from previous surveys and student feedback.

Start with two open questions and a list of reasons, trainees to choose one major reason and then indicate other reasons that apply. It was suggested that "other please specify" be included.

The group discussed redesign of the layout for future use. (see below)

*First column*

**Major reason**

Trainee insert one tick

*Middle column*

**List of reasons**

*Third column*

Trainee tick all that apply

J. Sowter requested a copy of Exit Questionnaire used by S. Burke Adams

**Action All:** Members who have used a questionnaire this year to look at results and pull together themes. Group to decide how to administer core questions before May 2014.

**Point 13 –Training managers meeting.**

G Fleming is on the group advising D. Day on tutor guidance. No action required by A Kemp

C.S.E – will remain on the Final Declaration this year for those completing in 2013 but will be removed. It will not be necessary to undertake the experience at a registered site with a tutor present. It can be longer than 5 days at an unlisted site if it is written in the training plan.

### 3. National Recruitment Scheme

H Middleton had provided a brief report at the morning meeting.

Activity is on going around usability for Hospitals. There will be a test of the system in August using 1000 mock applications before the September release.

### 4. Main Committee – minutes to be circulated

Francis report – later agenda item

Kings Health Partners have agreed to allocate approximately a third of their pre-registration places to students at Kings College London.

PEDC main committee agreed the following actions

- *H Middleton to ensure that the ring-fenced posts are not included in the advertised numbers on the recruitment website.*
- *G Fleming to write to S Ambler highlighting the issue and emphasising the reasons why the national scheme is important and request support from HEE.*
- *Members to raise the recruitment scheme with their local LETB and ensure that it is included in future SLAs.*

### 5. National Mock Assessment Papers

Some regions had problems with submitting the precise data per candidate and question.

Data analysis has not yet been supplied from W Baqir

**Action** – M Christou to follow up and Agenda item next meeting

The Group discussed setting up a sub-group to cover development of future exam content, analysis and quality criteria. It was agreed that the paper needs to be updated and reviewed annually within the group's resources. The focus of the sub-group would be to review the whole paper with respect to

- Mapping to the syllabus and spread of questions
- Create extra questions
- Report feedback from current trainees to GPhc.

The PTPSG potentially could have members trained to have insight into how the questions are designed as GPhc are requesting question writers and providing training. JSowter and AKemp have tutors who would be possible candidates. Fahmeda Jangi would be happy to be on sub-group.

**Action:** Group to notify M. Christou of possible people to approach.

M.Allen pointed out that there are ways to be more efficient and effective particularly with respect to marking.

**Action:** for 2014 marking - technology to facilitate the marking process to be looked into (by Wasim?)

Feedback from June 2013 GPhc exam.

Similar feedback

had been

received from all trainees across Regions and sent to D. Day by A. Kemp. Comments from D. Day have been circulated to the group. Performance between sectors has been the same. It was noted that feedback from PTPSG is being taken to the

assessment board and the PTPSG will keep dialogue open with GPhc. The Group need to focus on GPhc feedback from these exam results for future advice to trainees. Areas where the 2013 cohort performs badly could be alerted.

**6. Pre –reg outcome survey and destination survey 2013**

The group were reminded that there will be a single collection of data immediately after the September 2013 exam results. Data collection to be ongoing after the June exam results. A new template will be circulated mid-August. M. Allen suggested a shared workspace could be developed. (Google docs)

**7. Study Day Programmes**

JSowter commented that her LETB is concerned about nationalisation. This would link into the outcomes and destinations exit questionnaire and the national data set could be developed to incorporate any other requests made by LETBs on an annual basis. A.Hollister commented that she has already developed a trainee survey to map to the GMC trainee survey and includes Patient – public involvement and Interprofessional education.

**8. Pre-reg Audit**

Pfizer sponsorship cannot be offered to non-registered Health Care Professionals. Howard Tebby and Adrian Beeching met with A. Kemp and reported that there will be no further funding for pre-registration trainee pharmacist project events. Pfizer will support pre-reg projects and the UKCPA symposium prize in 2013 by funding through UKCPA. The group agreed that this was an opportunity to review the project event, to revise and rethink the future of this event and to explore other developments such as interdisciplinary learning and showcase trainees in this arena. Link to junior doctors projects. Focus on issues around the Francis report and what we might want from an integrated MPharm.

A set of questions, **to be answered by the regional groups/teams** was compiled as follows:-

- what's the purpose of the event (1)
- How do we organise and fund the event (2)
- What is the added value? (3)
- What is the benefit for the service (4)
- What are the problems (5)
- What audit outcomes are required from the students (E.g. poster, report, abstract, etc.) (6)
- How can it be improved (7)
- What are the resources required to put on the event (8)

**Action:** A. Littlewood to send out the questions and group to collect responses from their teams and send to M Allen.

M Allen agreed to collate the answers. As before – shared space would be useful for this

**9. Mapping  
reg tutors training and support**

**Action:** M.Allen to send out questions

**10. HEE support for an event to support PEDC to look at the implications of the Francis Report for pharmacy workforce and education.**

Janet Flint would be pleased to facilitate an event. It was agreed by the Main Committee to proceed with 16<sup>th</sup> October 2013 at Portland House. It was also agreed to open the event to members of the two Specialist Groups.

**Action:** *A Kemp to liaise with J Flint in the organisation of the event to look for ideas of areas to focus on.*

J.Sowter offered to share how she has demonstrated that her programme meets Francis recommendations..

**Action:** JS to share and circulate

**11. Any Other Business**

H. Badham and JSowter are working on the article 'Summer vacation placements' for August 8<sup>th</sup>. On-going draft to be sent for comment

S. Burke Adams to leave post in August – she was thanked for her contribution to the group. (Wendi Wilmer potential interim contact)

Please note the following dates for the NHS PEDC meetings next year at Eastbourne Tce, Paddington

1. Tuesday 05 November 2013 (& followed by Focus Event on 06 November
2. Tuesday 7th January 2013
3. Tuesday 15th April 2013
4. Monday 14 July 2014
5. Wednesday 22<sup>nd</sup> and 23<sup>rd</sup> October 2014

