
Pre-registration Trainee Pharmacists Specialist (PTPSG) Group
Minutes of the meeting held on Tuesday 5th November 2013,
50 Eastbourne Terrace, London

Present: A Kemp (Chair), Alison Littlewood (Secretary), G Fleming , Roisin O'Hare, Helen Fawcett, Maria Christou, H Badham, J Gilbertson, H Middleton, Jaimisha Patel (for LPET), A Hollister, Jill McDonald , Gill Shelton, Kath Hodgson,. (Fahmeda Jangi from 3.30pm)

Apologies: Julie Sowter, Marc Miell,
Invited: Lisa Gilbert and Sarah Purdy (apologies sent),

1. Minutes of meeting 17th July 2013

Pg. 2. Line 1 Point for clarification

'C.S.E will remain on the final declaration for those completing in 2013'

2. Matters arising

- 2.1 Minutes Point 2. Exit Questionnaires – Agenda Item for January 2014 meeting.
Core questions to be developed for use in May 2014.

Minutes Point 11. Summer vacation placements article. Thanks noted to the writing team. http://www.pjonline.com/tomorrows-pharmacist/links_and_resources/useful_articles/applying_for_hospital_summer_placement

Minutes Point 10. HEE/PEDC Event – Implications of the Francis Report for pharmacy workforce and education 16th Oct 2013

Power Point presentation to be sent out for sharing.

A Kemp reported that unedited notes have been circulated and called for clarification from attendees of any points. Following this a report will be prepared to identify the main themes, which will be circulated – possibly as a "living document" on a shared platform (e.g "Microsoft Sky Drive"), or on the reserved section on PEDEC website. The endpoint will be to share best practice and to take forward any gaps that need to be addressed. This will provide higher level opportunities for future work.

- 2.2 Comments re Student grievances at interview. PJ online, H. Middleton has made a response. It is proposed that an article will be written with a focus on values based recruitment. Proposed timing for February 2014 in time for start of 2015 recruitment.
Action : H.Middleton to contact those who have expressed an interest in participating in writing and reviewing the article.

3. National Recruitment Scheme

1st Round Report (Circulated and updated following the meeting).

H.Middleton commented that the increased functions of the website provided more information on posts offered on the final page of the report.

Applicants are still holding offers for prolonged periods because Trusts do not promptly take applicants from the reserve category and so they hold offers until clarification of the reserve status is made.

It was proposed that the website will identify when a hospital has filled all posts but still has applicants on reserve status and request the hospital to update coding or it will be done automatically within 48 hours (wording to be clarified)

2nd round – report circulated following the meeting

The group discussed the large number of applications for the small number of places and the need to look at capping numbers per post or number of applications per candidate.

A request was made for data on new applicants vs. repeat applicants.

It was suggested that filters could be applied to pick out the quality applicants or add extra profile questions to filter out attitudes and values.

Values based recruitment (VBR) is a topic at the focus group. To be followed up.

Training to be a values based interviewer should also be looked into.

Action: H Middleton will explore VBR and work on feedback from the users of the recruitment process this year.

A Kemp commented that the professional judgement question was poorly answered by the middle ground applicants but discussion around feedback indicated that the candidates may not have had opportunity to have the experience.

Action: Questions to be discussed on a webinar. H Middleton to contact members regarding a suitable date.

H Middleton reported that the SLA with Webstar Health was for a three year period and that the 2015/16 recruitment would be the last covered by the existing SLA .

S Ambler has invited S Sanders, G Fleming and T Beswick to a meeting on the 26th November to have wider discussions on national recruitment, and the role of LETBs. re future recruitment.

The group thanked HMiddleton for her work with the recruitment team.

4. Report from Main Committee – minutes to be circulated

A Kemp reported key points. The GPhC's 'Guidance on tutoring for pharmacy professionals' had been amended to state 'should' rather than 'must' as the GPhC were concerned about how they could monitor and enforce the guidance.

E&T standards outcome review - The standards were approved by The Council in September 2013. Additional work will be undertaken to look at how the outcomes can be achieved.

5.National Mock Assessment Papers

M Christou discussed the data analysis. (Summary circulated from W Baquir)

A number of questions have been identified that need review because the facility and/or biserial coefficient are not acceptable

The group agreed to set up a small working group. – A Littlewood to lead and those interested in participating to be contacted.

A mapping exercise to link the questions to the syllabus will be carried out and new questions will be required where gaps are identified or the existing questions are poor.

The schedule will be set up to have the draft papers written by the end of **Feb** 2014 and ready for use by April.

6. Pre –reg outcome survey and destination survey 2013

Outstanding data to be sent to A.Kemp who will follow up any aspects for clarification.
Any queries contact A Kemp.

7. Any Other Business

7.1 GPhC Assessment day 11/12th December – members. Feedback at January meeting

7.2 GPhC Survey of 2012–13 Cohort. To be sent out from GPhC on 15th Nov.
A.Kemp to request access to the final report form GPhC

7.3 The group noted the September registration assessment results and report. PJ Nov 2. and were made aware that the Assessors report for June 2013 assessment was available at GPhC Council meeting September 2013.

7.4 TOR for PTPS Group to be decided post focus group discussions

Date and Time of future meetings: 1.30pm

50 Eastbourne Terrace, Paddington

Tuesday 7th January 2014

Tuesday 22nd April 2013- **please note change from original date of April 15th**

Monday 14 July 2014

Wednesday 22nd/23rd October 2014