

**Preregistration Trainee Pharmacists Specialist Group (PTPSG)
Minutes of the meeting held on Thursday 2nd May 2013
50 Eastbourne Terrace, Paddington, London**

Present:

A Kemp(Chair) A Littlewood (Secretary), Helen Middleton, Maria Christou, Julie Sowter, Janet Gilbertson, Gill Shelton, Helen Badham, Jill Mc Donald, Siobhan Burke- Adams, Samantha Hlambelo, Clive Moss-Barclay, Helen Fawcett, Margaret Allen, Kath Hodgson, Roisin O'Hare (GHP), Michelle Sehrawat,

Apologies: Andrea Hollister.

Invited: Fahmeda Jangi, Training Facilitator, LPE&T) - Item 5

1 Minutes of the meeting 10th October 2012

Notes of the Teleconference to discuss the Mock exam 21st January 2013

Issues from October or January meetings: None raised

No further discussion required. Accepted as an accurate record.

2 Matters Arising (not on agenda)

2.1 – Exit Questionnaire – First destinations

J Sowter has pulled together examples of core questions that could be categorised into four groups.

- (1) Intentions e.g. – types of activity, travelling
- (2) Actual practice e.g. – which sector, location
- (3) Access to information regarding vacancies & jobs
- (4) Influences on decisions - To provide information to explain destination data.

Very few questionnaires stated the objectives at the start. E.g. "To improve service" - "to provide info to SHA"

It was agreed that the core questions were to provide a good set of data across all Regions and to give context to the final destinations data-set for stakeholders.

E.g. trainees, tutors and trainers, commissioners, GPhC, RPS, PTPSG. Guild of HCP, DoH.

It was questioned if there was sufficient time to implement for the 2012-13 cohort

Action JSowter to send out "Influence" questions to group.

Note: GPhC to survey trainees and tutors (current cohort) in October 2013 to get themes and trends on destination. PTPSG information would be useful to support this.

Action AKemp & JSowter to work together to produce final plan

2.2 – Mapping in-house training provision to GPhC standards

J Gilbertson circulated a document to group for information

Any gaps identified in the mapping will be brought to the attention of the group as this is a preliminary exercise

3. National Recruitment Scheme for Hospital Pre-registration Trainee Pharmacists

H Middleton provided an update on the recruitment for the 2014 intake:

Following feedback from members and hospital tutors changes had been made to the website in time for the start of this year's recruitment. This included changes to the questions on the application form. (1300 – 1400 students registered to date)

Further development work on Hospital/Regional user functionality and reporting functionality ongoing.

Work was continuing with the Community Chemists Association and BPSA on the preparation of guidelines for accepting and rejecting job offers, which would soon be available.

A Webinar on applications is available for students to refer to. It was suggested other presentations could be made as Webinar recordings. HMiddleton will share the technology. JSowter suggested OSPAPs, visas, special groups and include students as presenters.

Article for Tomorrows Pharmacist

Topic decided on 'Vacation Placements.' To be written by a group of PTPSG members and to be on website by October.

Action: Members to send any useful suggestions re Agenda Item 9. Legal position of unpaid placements to H Middleton.

4. Report from Main committee

Minutes to be distributed. See item 11 (Francis report).

Educational funding tariffs referred to in main meeting. Circa £3,175 allocated to Trusts for each placement. Trust Chief pharmacists have to be able to access this money per pharmacy placement. It was suggested that Medical Education Managers may be useful in facilitating this.

5. National Mock Exam

Presentation given by Fahmeda Jangi. M Christou acknowledged help and input from the group. Final proof read by F Jangi to produce final versions. London and NE ran Mock Exams in April.

Additional changes to papers will be circulated in due course and final examples will be sent out as PDFs from MChristou.

Summary of full mock exam experience delivered. 230 trainees. (55 sitting per day)



Mock Exam summary
for NHSPEDC.ppt

Future Actions: Group to analyse and share results

It is proposed that the 2014 paper be ready by Feb 2014 (29/04/2013- 1st Mock scheduled)

Comments were made that the marking process using marking answer grids was very time consuming. M Allen suggested that an IT answer grid with a reader can be purchased.

Action M Allen to circulate details

The group thanked M Christou and the examination team

6. Pre-Reg outcome survey and destination survey 2012

October minutes stated " to collect data in early Nov 2013"

Action A Kemp to send out template and reminder in July 2013. Comments to A Kemp for any revisions. Reminder to be made at July and November 2013 meetings.

A Kemp produced trend reports of retention rates which showed an increase in permanent NHS posts, decrease in no of permanent community posts and locum rates dropping in 2011-12.

It was noted that the category "Not Known "has increased.

Action Any comments to add context to this category be sent to A Kemp.

7. Study Day Programmes

A Kemp had circulated the mapping document.

Action: Group members to send any changes to A Kemp. This item does not need to be pursued further but could feed into mapping education outcomes framework.

Agenda reordered at this point

8. Pre-Reg Audit

Pfizer has changed its support for pre-registration project events from an educational grant to sponsorship. Concerns have been raised that sponsorship is not clear and transparent for the NHS code and local guidelines. For this reason some regions have withdrawn from working with Pfizer and are looking to source funding from elsewhere. Members discussed how to reach a solution for future years.

***Post meeting note:** A Kemp met with Pfizer's commercial development team who confirmed that there has been a shift in interpretation by their legal team meaning that pre-reg's are not recognised as healthcare professionals and so cannot receive funding in the future. This will affect three regions this year, who have not yet signed a contract. We expect that the national pre-reg poster competition and the place at the UKCPA symposium and the years membership of UKCPA given to each regional winner will continue this year.*

Action: Members to let A Kemp know of any other ideas for how things may be taken forward

9. The quality improvement methodology.

M Allen informed the group that they are starting to incorporate it into pre-reg training in Wales. Audit could be a Quality Improvement Project. Wales has a framework for the methodology with 25 % staff trained. Future agenda item when other regions start to incorporate it

10. Mapping current pre-reg tutors training and support

The group discussed what is currently happening.

Action: M Allen to lead and to supply a short paragraph to put in the minutes asking what the group can do. PTPSG to send comments to M Allen. A link to a shared space e.g Google Docs (a free cloud computing document-sharing service) will be developed.

This can feed into GPhC future guidelines.

11. Francis report

At the main meeting discussion focussed on how seriously the Francis report was being taken. 14 of the recommendations were linked to E&T. Education Providers must incorporate the comments into the Training programmes. HEE may amend outcomes to fit with the report
The Main group asked that:

- *Education Outcomes Framework be raised at the Specialist Group meetings to identify any action to take.*
- *S Ambler to investigate if HEE could provide support for an event to support PEDC to look at the implications of the Francis Report for pharmacy workforce and education.*

PTPSG discussed sessions that have already been introduced into their programmes and agreed that the Group could develop shared group resources and tools.

Action: A Kemp to contact S Ambler to see whether HEE can contribute to a focus meeting.

A Kemp to collate what members are already doing and investigate the use of Google space on the NHS PEDC website to see if members can access it.

S Burke Adams commented that Trainee requirements to provide two 'Patient to trainee' feedback on empathy and communication post 26 weeks was proposed but had not been adopted.

Jill Mc Donald to supply link to NHS Employers Workforce

H Middleton informed the group that a PJ/UKCPA article on spectrum of communication will be published in the near future.

12. Legal Position of Unpaid Placements

This will be covered in the proposed article for Tomorrow's Pharmacist (See item 3)

13. Training Managers Meeting

Points for clarification

- Comments on managing student numbers from 2014

D Day had presented an ideal situation that has yet to be agreed

S Ambler provided an update at the Main meeting.

' In December 2012, BIS agreed in principle to the case for managing pharmacy undergraduate numbers. It had been necessary to demonstrate to them the effect of not restricting numbers on market failure, the impact on patient safety, and the impact on the NHS.'

HEE and HEFCE are working together to work out how the restrictions might work. Any recommendations could be implemented prior to the introduction of any planned integration.'

- Work with deaneries in preparation for 5 year integrated programme

GPHC to look at Deanery models and how to develop quality procedures and structures. There is a planned visit to KSS in June. The GPhC are starting work on guidance for tutors - KSS have been invited to the meetings as "experts" in tutor training which will start in June.

Action: AKemp to contact D Day concerning tutor guidance and whether the group can help.

Update - Cross-sector training will be removed from the final declaration and GPHC no longer have a stance on it.

Action: A Kemp to ask GPhC whether CSE still needs to be in a registered site with a tutor present.

BNFs for distribution to pre-reg. - Chris Feinman has agreed to look into provision for pre-reg.

Dates of future meetings- *50 Eastbourne Terrace, Paddington*

Wednesday 17 July 2013

Tuesday 05 November 2013 (& followed by Focus Event on 06 November)